

PART A

Report to: Cabinet
Date of meeting: 7 October 2013
Report of: Head of Democracy and Governance
Title: Management of Disabled Parking Bays

1.0 **SUMMARY**

1.1 This report provides Cabinet with the final report of the Management of Disabled Parking Bays Task Group.

2.0 **RECOMMENDATIONS**

that Cabinet considers and comments on each of the following recommendations of the Management of Disabled Parking Bays Task Group and responds to Overview and Scrutiny Committee.

2.1 Recommendation 1

That information be sent to those residents who have a Disabled Parking Bay explaining the rules which allowed for these bays to be established outside residents' homes.

2.2 Recommendation 2

That information be sent to residents with a Disabled Parking Bay explaining who could and who could not use the bays.

2.3 Recommendation 3

That information be sent to all ward councillors detailing where Disabled Parking Bays have been established within their wards.

2.4 Recommendation 4

That an article be written in 'About Watford' informing residents that the survey has been conducted and advising on actions residents could take in the event of encountering problems.

2.5 Recommendation 5

That all Councillors keep a data log of information on all parking problems received from residents regarding their 'Disabled' marked parking bays.

Councillors will then pass this information on a quarterly basis to the Senior Admin Officer in the Planning section.

2.6 Recommendation 6

That information arising from the survey be forwarded to Disability Watford.

Contact Officer:

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Report approved by: Carol Chen, Head of Democracy and Governance

3.0 **DETAILED PROPOSAL**

3.1 At its meeting on 21 November 2012, Overview and Scrutiny Committee agreed to establish a Task Group to investigate Councillor Martins' scrutiny proposal regarding 'Disabled' marked parking bays.

3.2 The final report incorporating the Task Group's recommendations were presented to Overview and Scrutiny Committee on 27 June 2013. The Scrutiny Committee reviewed the original recommendations and proposed a small change to recommendation five in order to make it clear that the parking problems referred to the specific 'disabled' marked parking bays. The amended version of this recommendation has been incorporated into the final report before Cabinet, attached as Appendix 1 to this report.

3.3 Cabinet is asked to review and comment on each of the recommendations for referral back to the Overview and Scrutiny Committee.

4.0 **IMPLICATIONS**

4.1 **Financial**

4.1.1 There are no financial implications arising from this report.

4.2 **Legal Issues** (Monitoring Officer)

4.2.1 The Head of Democracy and Governance advises that if Cabinet endorses recommendation 5 members should ensure that any information they hold that contains personal information relating to individuals should be held securely and only used for the purpose for which it was given to them in order to comply with the requirements of the Data Protection Act 1998.

Appendices

Appendix 1 – Management of Disabled Parking Bays report (**printed separately**)

Background Papers

Overview and Scrutiny Committee minutes 21 November 2012 and 27 June 2013

File Reference

None